



ACCREDITING COUNCIL FOR COLLEGIATE GRAPHIC COMMUNICATIONS, INC.

www.accgc.org

ACCGC Board of Directors Meeting Minutes
Sunday, September 13, 2015
Chicago, Illinois during Graph Expo 2015
McCormick Place, Room S-501-bc
1:00 to 4:00 p.m.

The meeting was called to order at 1:00 pm by President, Thomas Bell.

Introductions and announcements were presented by Tom Bell and Ervin Dennis.

Visitors in attendance were:

Steven Brodeur, New York City College of Technology
Mary Ann Biehl, New York City College of Technology
Mark L. Jameson, FASTSIGNS International, iNC.
Hans Mortensen – Georgia Southern University
Ralph J. Nappi, NPES
Joseph Schickel – California University of Pennsylvania

Debra Benson, Secretary completed the roll/attendance call. Members present were:

Thomas Bell – Millersville University
Ted Bensen – University of Wisconsin-Stout
Debra Benson – Eastman Kodak Company
Guy Broadhurst – Canon Solutions America
Eileen Cassidy – GAERF
Sid Chadwick – Chadwick Consulting
Jennifer Groves – Chowan University
Gary Hinkle – (retired) Illinois Central College
Hans Kellogg – Ball State University
Patrick Klarecki – Ferris State University
Bettylyn Krafft – Krafft Printing Systems
John Leininger – Clemson University
Greg McFadden – Quad Graphics
Ken Macro – California Polytechnical State University
Mark Rzeznik – Waukesha County Technical College
Julie Schildgen – Rock Valley College
Thomas Schildgen – Arizona State University
Larry Warter – Warter Colors
Mark Wendling – Heidelberg USA
Barry Wilson – Pittsburg State University
Dan Wilson – Illinois State University
Ervin Dennis – ACCGC

Absent Board Members:

Kevin Cooper – California Polytechnical State University
Michael Steczak – Chowan University
Jerry Waite, University of Houston
James Workman – Printing Industries of America

The 2015 agenda was approved.

The 2014 Annual Board Meeting minutes were approved.

Awarding of Program Accreditations

Illinois State University _____	Bensen
Georgia Southern University _____	D. Wilson
California University of Pennsylvania _____	Bell
Ferris State University _____	Dennis
University of Wisconsin-Stout _____	B. Wilson

Recognitions and Awards

Recognition of current Sustaining Corporate Affiliates _____ Bell
Listed in ACCGC Brochure

Recognition of new Sustaining Corporate Affiliates _____ Bell
Canon Solutions America, Inc.
FASTSIGNS International, Inc.
KBA North America, Inc.

Recognition of previous Hannemann Award recipients _____ Bell

Thomas Bell presented the 2015 Hannemann Award to Ralph J. Nappi with NPES. Mr. Nappi spoke a few words and expressed his appreciation of the ACCGC.

Thomas Bell released from the meeting Hans Mortensen (Georgia Southern University) and Joseph Schickel (California University of Pennsylvania) who received accreditations.

Thomas Bell and Ervin Dennis recognized the ACCGC's outgoing Board members, Thomas Bell (Millersville University), Kevin Cooper (California Polytechnical State University), Julie Schildgen (Rock Valley College), and Michael Steczak (Chowan University).

Kevin Cooper and Michael Steczak were not at the Board meeting, and Ervin Dennis will make sure they receive their clock-plaque gift from ACCGC.

Accrediting Status and Progress

Arizona State University – D. Wilson

Dan Wilson reported the site visit is scheduled for November 8 – 10, 2015, and that great progress was made on the self-study.

California Polytechnical State University – Klarecki

Pat Klarecki reported the site visit is set for October 17-19, 2015. The draft of self-study has been received and reviewed.

University of Houston – B. Wilson

Barry Wilson reported the site visit is set for October 4-6, 2015.

Officer Reports

President's Report ----- Bell
See report submitted.

Vice President's Report -----Broadhurst
See report submitted.

Treasurer's Report -----Hinkle
See report submitted.

Secretary's Report -----Benson
Minutes from the 2014 Board meeting already approved. No additions.

Managing Director's Report -----Dennis
See report submitted.

ACCGC was recognized in the Show Daily for Graph Expo (page 10), and also listed in the Directory (Page 36). Requested attention to the following items in the ACCGC file folders:

- Site Visitation Schedule for 2015/2016
 - Accredited Programs, chronologically (13 active) to pursue
 - Top Baccalaureate Programs to pursue
 - Top Associate Program to pursue
 - Top Companies at Sustaining Corporate Affiliate Program to pursue
 - List of Standing Committees to be approved later in the meeting.
- Erv commented it had been an excellent year.

Standing and adhoc Committee Reports

Accreditation ----- D. Wilson
See report submitted.
Updates were made to ACCGC manual and are on the website.

Appeals ----- Broadhurst
See report submitted.
No written or oral appeals.

Executive ----- Bell
See report submitted.
Pocket calendars and pens were provided.

Nominating/Elections ----- B. Wilson
See report submitted. See ballot included.

Website ----- D. Wilson
Website was developed in Dream Weaver. Moving website to Web Content Management.

Old Business

Promotional and Press Release efforts -----Dennis

Mailings have been sent to Baccalaureate and Associate programs. Preparing press releases for newly accredited programs, sustaining membership, and the 2015 Hannemann recipient (Mr. Ralph J. Nappi). Will continue writing new press releases throughout the year.

Funding Sources _____ Bell

Requested leads on companies who could help sustain ACCGC and potentially seek outside funding.

Sustaining Corporate Affiliate efforts _____ Dennis

Corporate sustaining affiliates were recognized earlier in the meeting.

Council for Higher Education Accreditation (CHEA) _____ T. Schildgen

CHEA handouts were provided to each attending member. ACCGC can meet all 7 CHEA requirements, including financial. However, they are not accepting applications until the end of 2016. Hopefully ACCGC will be recognized in 2 years.

New Business

Location/Date for the 2016 ACCGC Board Meeting _____ Bell

Discussion on whether or not to stay with Graphic Expo for 2016, since it will be held in Orlando, FL. After much discussion over location and time (morning or afternoon), it was decided to stay with Graphic Expo location for 2016, and the afternoon meeting time is best for those traveling.

Site Team Policy – outside observer (action) _____ Wilson

California Polytechnical State University requested an observer to follow the site team during the on-site visit. There is nothing in the policy to address outside observers. After discussion with Ken Macro (California Polytechnical State University), it was decided by the site team to allow the observer.

Ervin Dennis stated it was the Team Leader's responsibility to make the decision onsite. Can the Site Team and/or Board receive a copy of the report written by the outside observer? Does ACCGC need a policy? After much discussion by the Board, it was recommended that we ask Pat Klarecki for feedback on how the outside observer affected the site visit before deciding to write a policy.

Two Year Accreditation Language _____ Wilson

After review, determined language around Two Year Accreditation program is really a two year probationary period. After Board discussion, Tom Bell asked Dan Wilson to review and bring recommendations of whether new language was necessary. Committee to be established including Larry Warter, Tom Schildgen, Jim Workman, and John Leininger.

Potential Accreditation Applications _____ Dennis

None to report.

Gaveling in for FY-2016

Selection/Confirmation of 2015/2016 Officers _____ B. Wilson

New Members recognized – Jennifer Groves (Chowan University), Kenneth Macro (California Polytechnical State University), Jerry Waite (University of Houston), and John Leininger (Clemson University). Board members were also recognized – Debra Benson (2nd Term, Secretary) and Sid Chadwick (2nd Term)

Installation of New and continuing Officers _____ Dennis

President's Remarks _____ Bell

Outgoing President Tom Bell is very proud to be associated with ACCGC and what it represents. Very thankful for the Board and its support.

Guy Broadhurst (Vice President) presented Tom Bell with a plaque honoring his service to ACCGC.

Tom Bell presented the gavel to Tom Schildgen to close out the meeting.

FY-2016 Board Assignments and Work

Goals for the 2016/2017 operational year _____ Schildgen

Need to move forward with CHEA. May be an opportunity to tap into two year institutions. Observe other institutions and work closely with the industry.

Standing Committee Chair and Member Appointments _____ Schildgen

None were made.

Ad-Hoc Committee Chair and Member Appointments _____ Schildgen

New Board members are to be added to the Accreditation Committee

Ad Hoc Committee – Outside Observer Policy

Motion was made and carried for members to be added to the committee for Outside Observers Policy.

Next ACCGC Board of Directors meeting is scheduled for Sunday, September 25 in Orlando, FL. The 2017 meeting is set for Sunday, September 10 in Chicago during Graph Expo.

The meeting was adjourned at 3:17 pm by incoming President Tom Schildgen.

A photograph of the 2015/16 board members was taken by Erv Dennis for use in the 2016 edition of the ACCGC brochure.