



ACCREDITING COUNCIL FOR COLLEGIATE GRAPHIC COMMUNICATIONS, INC.

www.accgc.org

**ACCGC Board of Directors Meeting Minutes
Sunday, September 28, 2014
Chicago, Illinois during Graph Expo 2014
McCormick Place, Room S-501-a
1:00 to 4:00 p.m.**

The meeting was called to order at 1:00 p.m. by President, Thomas Bell.

Introductions and announcements were presented by Tom Bell and Ervin Dennis.

Visitors in attendance were:

David Barabas, University of Central Missouri
Dr. Jerry Waite, University of Houston
Dr. Harvey Levenson, Retired, California Polytechnic State University

Debra Benson, Secretary, was late due to travel issues, and Ervin Dennis completed the roll/attendance call. Members present were:

Thomas Bell – Millersville University of Pennsylvania
Ted Bensen – University of Wisconsin-Stout
Debra Benson – Eastman Kodak Company (arrived late)
Eileen Cassidy – GAERF
Sid Chadwick – Chadwick Consulting
Kevin Cooper – California Polytechnic State University
Gary Hinkle – Illinois Central College (retired)
Patrick Klarecki – Ferris State University
Greg McFadden – Quad Graphics
Julie Schildgen – Rock Valley College
Thomas Schildgen – Arizona State University
Larry Warter – Warter Colors
Barry Wilson – Pittsburgh State University
Dan Wilson – Illinois State University
Erv Dennis – ACCGC

Absent Board Members:

Donald Armel – Georgia Southern University
Guy Broadhurst – Canon Solutions America
Bettylyn Krafft – Krafft Printing Systems
Mike Steczak – Chowan University
Mark Wendling – Heidelberg USA

The 2014 agenda, with revisions, was approved.

The 2013 Annual Board Meeting minutes were approved.

Awarding of Program Accreditations

University of Northern Iowa ----- Thomas Schildgen
Western Illinois University ----- Patrick Klarecki
Western Michigan University ----- David Barabas

Recognitions and Awards

Recognition of current Sustaining Corporate Affiliates ----- Thomas Bell
Recognition of previous Hannemann Award recipients ----- Thomas Bell

Thomas Bell presented the 2014 Dr. Richard Hannemann Service Award to Dr. Jerry J. Waite, Professor of Technology, University of Houston. Dr. Waite spoke a few words and expressed his appreciation of the ACCGC.

Thomas Bell and Ervin Dennis recognized the ACCGC’s outgoing Board members, Patrick Klarecki (Ferris State University) and Donald Armel (Georgia Southern University). Mr. Klarecki thanked the Board and stated he would be willing to come back again.

Donald Armel was not present at the Board meeting; Erv Dennis will make sure he gets his clock/plaque gift of service from ACCGC.

Accrediting Status and Progress

California Polytechnic State University - Cooper

Dr. Levinson (retired), present at the meeting, was acknowledged. Ken Macro is the current department chair. Cal Poly is undergoing a strategic planning process, which includes 1) Business, 2) Print and 3) E-media. Certificate program for Functional Print & Printed Electronics is being developed. They are hoping to include a Master’s program. Cal Poly personnel will begin their program self-study soon. Erv Dennis confirmed that the re-accreditation application was submitted in a timely manner.

California University of Pennsylvania - Bell

Report distributed.

Partial accreditation on a few of their standard programs. A re-visit to the campus by team chair, Tom Bell, is planned for spring 2015. It is hopeful that it will be possible to present a favorable report at the 2015 Board meeting.

Ferris State University - Dennis

Report distributed.

Gary Hinkle requested for re-assignment of Chair of the Visitation Team. After consultation with Dan Wilson, Erv Dennis was approved to chair the team. Site visit will be scheduled soon. The self study is almost complete, and the team should have it by the end of the month (September). Besides Erv, the team members are Debra Benson and Mark Rzeznik.

Georgia Southern University – D. Wilson

Georgia Southern personnel submitted an extension application, due to a Chair stepping down. Everything is on target for a site visit in March 2015. The site visit team is Dan Wilson (chair), Sid Chadwick, and Julie Schildgen.

Illinois State University - Bensen

Report distributed.

Self-study notes are being reviewed. Visitation dates have been set. The site visit team is Ted Bensen (chair), Greg McFadden, and Mike Steczak.

University of Houston – Waite

Jerry Waite reported 600 majors, 300 minors, 4 faculty; 5 emphases: Print Media; Packaging; Economics; Academic; Motion Media. UH is in continual movement forward and in process of documenting all courses.

Two issues need addressed:

1. Almost all classes are taught behind firewall, particularly online. How can that be reviewed with site team. Requested clarification. Dan Wilson reported similar challenges. His team finds it easier to use binders, but still have access electronically.
2. Request by Texas State Department of Education that the freshmen/sophomores be taught by local community college instructor to receive AAS degree. However, the hours will not transfer. Much discussion on adding temporary AS students, however, both are “almost impossible” due to large amounts of paperwork. Adjuncts are considered employees.

New York City College of Technology - Dennis

Team has not been assigned. An application for re-accreditation will be submitted, along with a payment. After the application and payment are received, a team will be assigned.

University of Wisconsin-Stout - Armel

Report distributed

Preliminary self-study has been submitted. No site visit dates have been set, but to be decided in the coming month. (September)

Officer Reports

President’s Report ----- Bell

Written report distributed.

Vice President’s Report ----- Warter

Written report distributed.

Treasurer’s Report ----- Hinkle

Written report distributed.

Secretary’s Report ----- Benson

Minutes from the 2013 Board meeting already approved. Nothing to add.

Managing Director’s Report ----- Dennis

Written report distributed. Targeting companies at Graph Expo encourage involvement. Brochures will increase by two or more pages.

Standing and Adhoc Committee Reports

Accreditation ----- Wilson

Written report distributed.

Two primary functions of the accreditation committee:

1. Assign site team members.
2. Read/review reports and vote on the reports.

Appeals ----- Warter

No appeals.

Executive ----- Bell

Written report distributed.

Nominating/Elections ----- Armel/Dennis

Written report distributed.

Website ----- Wilson

Written report distributed. Website is going well.

Old Business

Promotional and Press Release efforts ----- Dennis

Two mailings have been sent. Preparing press releases for newly accredited programs. ACCGC has been added to Graphic Com Central website.

Funding Sources ----- Bell/Dennis

More funding sources need to be obtained. Requested that if any Board members have a connection with a company who may be interested please submit information to Erv.

Sustaining Corporate Affiliate efforts ----- Dennis

Corporate sustaining affiliates were recognized earlier in the meeting.

Council for Higher Education Accreditation (CHEA) ----- T. Schildgen

Discussion on role of CHEA and ACCGC accreditation. Consideration for adding CHEA requirements and costs to ACCGC literature. Larry Warter recommended sending out literature to let others know the Board is looking into CHEA.

New Business

Revisions – Accreditation Manual (action) ----- Wilson

See report submitted.

Committee reviewed accounting groups and have some recommendations. Revision made to manual.

Potential Accreditation Applications ----- Dennis

Pittsburgh State University

Arizona State University

Contact was made by Kentucky Community & Vocation System regarding their multiple institutions.

Gaveling in for FY-2015

Selection/Confirmation of 2014/2015 new board members
and officers ----- Bell/Dennis

Installation of continuing board members: ----- Dennis
Guy H. Broadhurst (2nd term) – Canon Solutions America, Inc.
Eileen D. Cassidy (3rd term) – GAERF
Bettylyn O. Krafft (2nd term) – Krafft Printing Systems
Thomas E. Schildgen (3rd term) Arizona State University

Installation of new board members: ----- Dennis
Hans Kellogg – Ball State University, and
Mark Rzeznik – Waukesha County Technical College

Installation of new and continuing officers ----- Dennis
Vice-President – Guy H. Broadhurst
Secretary, 2nd year – Debra P. Benson
Treasurer, 3rd year – Gary E. Hinkle

President’s Remarks ----- Bell
President Tom Bell is proud of how the group represents the organization. ACCGC is about excellence. We need to continue working to gain additional program accreditations and to add additional sustaining corporate affiliates.

FY-2015 Board Assignments and Work

Goals for the 2014/2015 operational year ----- Bell/Dennis
No changes to the goals from last year.

Standing Committee Chair and Member Appointments ----- Bell/Dennis
See report attached.

Ad-Hoc Committee Chair and Member Appointments ----- Bell/Dennis
See report attached

Next ACCGC Board of Directors meeting is scheduled for Sunday, September 13, 2015.
The 2016 meeting is set for Sunday, October 2.

The meeting was adjourned at 3:45 p.m.

A photograph of the 2014/15 board members was taken by Erv for use in the 2015 edition of the ACCGC brochure.